

VANGUARD ACTION PLANNING WORKSHEET

OUTCOME: 4.1 Conduct thorough assessments of our programs to determine the extent to which learning outcomes are currently in use and the effectiveness of such programs.

Actions Steps	Accountability		Schedule		Resources		Feedback Mechanisms
	Primary	Others	Start	Complete	Op. Plan	Time	
1. Identify measurable outcomes for all academic programs (career and transfer programs.)	Program Directors/ Coordinators, Academic Division Deans		Feb. 2001	June 2001	1.2.1 1.2.3		
2. Develop or refine measurable outcomes for all academic programs.	Program Directors/ Coordinators, Academic Division Deans	Campus Presidents	Feb. 2001	June 2001	1.2.1 1.2.3		Report from Campus Presidents to CLOC.
3. Outcomes reviewed by Presidents' Council and Chancellor's Staff.	Presidents' Council, Chancellor's Staff		June 2001	November 2002			Chancellor's Cabinet meeting minutes.
4. Final recommendations incorporated into programs.	Program Directors/ Coordinators, Academic Division Deans	Campus Presidents	Nov. 2002	June 2002			Program Review documents.
5. Measure the achievement of the outcomes (as part of ongoing Program Review cycle.)	Program Directors/ Coordinators, Academic Division Deans	Campus Presidents, Institutional Research	Sept. 2002	As part of annual Program Review cycle.			Program Review documents.
6. Assess and analyze data.	Institutional Research Staff, Program Directors/ Coordinators	Academic Division Deans, Brad Ebersole, Henry Linck, Campus Presidents	In accord with Program Review timeline.	In accord with Program Review timeline.			Program Review report.
7. Implement recommended revisions and revise curricula.	Program Directors/ Coordinators, Academic Division Deans	Campus Presidents	In accord with Program Review timeline.	In accord with Program Review timeline.			Program Review report. Review by Vice Chancellor for Learning and Student Development, Campus Presidents, and Board of Trustees.