

**VANGUARD LEARNING PROJECT**

**ACTION PLANNING WORKSHEET**

**OUTCOME 5.1 :** Conduct a thorough outcomes assessment of the current CCBC program for underprepared students to determine student success rates, program strengths, and program weaknesses.

Actions Steps	Accountability		Schedule		Resources		Feedback Mechanisms
	Primary	Others	Start	Complete	Dollars	Time	
1. Refine the outcomes assessment plan for developmental education at CCBC, including creating a time table	Senior Director for Developmental Education; DESC (Developmental Education Steering Committee)	Department chairs; division deans	9/00	12/00			Detailed plan distributed to all constituents
2. Complete Phase 1 of the evaluation, including identifying outcomes, conducting the NADE self-evaluation and gathering descriptive statistics	Senior Director for Developmental Education DESC	Department chairs; division deans	1/01	7/01			Report on Phase I is written and distributed.
3. Complete Phase 2 of the outcomes assessment, including the gathering of success data such as grades in next course, g.p.a., and retention.	Senior Director for Developmental Education Institutional Research	DESC Department chairs; division deans	7/01	12/01			Report on Phase 2 written and distributed.

Actions Steps	Accountability		Schedule		Resources		Feedback Mechanisms
4. Complete outcomes studies on RDNG 052, ENGL 052, and MATH 083	Senior Director for Dev Ed; discipline outcomes coordinators; campus coordinators	Institutional Research Office, DESC, Department Chairs, Division Deans	7/01	7/02	Funds for tests, consultants, readers		Outcomes assessment reports which include plans for course improvement on courses written
5. Complete Phase 3 of the outcome assessment, including gathering of qualitative information on non-cognitive variables through the LASSI	Senior Director for Dev Ed, Outcome Coordinator for RDNG	Institutional Research Office	9/01	3/02	Funds for LASSI		Report on Phase 3 is written and distributed.
6. Compile entire outcome assessment report	Senior Director for Dev Ed, DESC	Developmental coordinators, department chairpersons, Division Deans	7/02	12/02			Completed comprehensive report written and distributed.