

**VANGUARD LEARNING PROJECT**

**ACTION PLANNING WORKSHEET**

**OUTCOME 5.7: Explore programs for students who are at-risk of not passing lowest level developmental courses.**

Actions Steps	Accountability		Schedule		Resources		Feedback Mechanisms
	Primary	Others	Start	Complete	Dollars	Time	
<b>1. Programs are explored in conjunction with Continuing Education and Community Education; literature reviewed</b>	<b>Sr. Dir. for Dev Ed., CEED Dean for Community Education; Dir. of Adult and Family Literacy</b>	<b>DESC</b>	<b>9/00</b>	<b>12/00</b>			<b>Summary of investigation distributed</b>
<b>2. ASE (Academic Skills Enhancement) program is piloted on Eastern Ave.</b>	<b>Deans for Continuing Education and Community Education</b>	<b>DESC</b>	<b>1/01</b>	<b>6/01</b>	<b>\$20,000 for computer lab at 431 Eastern Ave. Funding for full-time instructor</b>		<b>At least 30 students are registered in program</b>
<b>3. Outcomes assessment is conducted on ASE program at Catonsville</b>	<b>Sr. Dir. for Developmental Education; Campus Coors. for Learning Assistance; CEED Dean for Community Education; Dir. of Adult and Family</b>	<b>Research Office</b>	<b>1/02</b>	<b>1/03</b>			<b>Outcomes report is written and distributed</b>

Actions Steps	Accountability		Schedule		Resources		Feedback Mechanisms
	<b>Literacy</b>						
<b>4. Policy and curriculum are proposed to address the needs of these learners</b>	<b>Sr. Dir. for Dev Ed., Title III Advisory Committee</b>	<b>CEED Dean for Community Education; Dir. of Adult and Family Literacy; division deans, department chairs</b>	<b>1/03</b>	<b>6/03</b>			<b>Proposal is published and distributed</b>